

The Annual Quality Assurance Report (AQAR) of the IQAC

All NAAC accredited institutions will submit an annual self-reviewed progress report to NAAC, through its IQAC. The report is to detail the tangible results achieved in key areas, specifically identified by the institutional IQAC at the beginning of the academic year. The AQAR will detail the results of the perspective plan worked out by the IQAC. (Note: The AQAR period would be the Academic Year. For example, July 1, 2012 to June 30, 2013)

Part – A

AQAR for the year (for example 2013-14)

2013-14

1. Details of the Institution

1.1 Name of the Institution

SATYAM FASHION INSTITUTE

1.2 Address Line 1

C-56A/14&15

Address Line 2

SECTOR - 62

City/Town

NOIDA

State

UTTAR PRADESH

Pin Code

201309

Institution e-mail address

info@satyamfashion.ac.in

Contact Nos.

0120-4082000

Name of the Head of the Institution:

Dr. Mitali C. Goswami

Tel. No. with STD Code:

0120-4082005

Mobile:

Name of the IQAC Co-ordinator:

Mobile:

IQAC e-mail address:

1.3 NAAC Track ID (For ex. MHC0GN 18879)

OR

1.4 NAAC Executive Committee No. & Date:
(For Example EC/32/A&A/143 dated 3-5-2004.
This EC no. is available in the right corner- bottom
of your institution's Accreditation Certificate)

1.5 Website address:

Web-link of the AQAR:

For ex. <http://www.ladykeanecollege.edu.in/AQAR2012-13.doc>

1.6 Accreditation Details NA

| Sl. No. | Cycle | Grade | CGPA | Year of Accreditation | Validity Period |
|---------|-----------------------|-------|------|-----------------------|-----------------|
| 1 | 1 st Cycle | - | - | - | - |
| 2 | 2 nd Cycle | - | - | - | - |
| 3 | 3 rd Cycle | - | - | - | - |
| 4 | 4 th Cycle | - | - | - | - |

1.7 Date of Establishment of IQAC :DD/MM/YYYY

1.8 Details of the previous year's AQAR submitted to NAAC after the latest Assessment and Accreditation by NAAC (*for example AQAR 2010-11 submitted to NAAC on 12-10-2011*)

- i. AQAR _____ NIL _____ (DD/MM/YYYY)4
- ii. AQAR _____ NIL _____ (DD/MM/YYYY)
- iii. AQAR _____ NIL _____ (DD/MM/YYYY)
- iv. AQAR _____ NIL _____ (DD/MM/YYYY)

1.9 Institutional Status

University State Central Deemed Private

Affiliated College Yes No

Constituent College Yes No

Autonomous college of UGC Yes No

Regulatory Agency approved Institution Yes No

(eg. AICTE, BCI, MCI, PCI, NCI)

Type of Institution Co-education Men Women
 Urban Rural Tribal

Financial Status Grant-in-aid UGC 2(f) UGC 12B

Grant-in-aid + Self Financing Totally Self-financing

1.10 Type of Faculty/Programme

Arts Science Commerce Law PEI (Phys Edu)

TEI (Edu) Engineering Health Science Management

Others (Specify)

| | |
|--------------------------|------------|
| <input type="checkbox"/> | B.Design |
| <input type="checkbox"/> | PG Diploma |

1.11 Name of the Affiliating University (*for the Colleges*)

1.12 Special status conferred by Central/ State Government-- UGC/CSIR/DST/DBT/ICMR etc

Autonomy by State/Central Govt. / University

University with Potential for Excellence

UGC-CPE

DST Star Scheme

UGC-CE

UGC-Special Assistance Programme

DST-FIST

UGC-Innovative PG programmes

Any other (*Specify*)

UGC-COP Programmes

2. IQAC Composition and Activities

2.1 No. of Teachers

2.2 No. of Administrative/Technical staff

2.3 No. of students

2.4 No. of Management representatives

2.5 No. of Alumni

2.6 No. of any other stakeholder and
community representatives

2.7 No. of Employers/ Industrialists

2.8 No. of other External Experts

2.9 Total No. of members

2.10 No. of IQAC meetings held 12

2.11 No. of meetings with various stakeholders: No. Faculty
Non-Teaching Staff Students Alumni Others

2.12 Has IQAC received any funding from UGC during the year? Yes No

If yes, mention the amount

2.13 Seminars and Conferences (only quality related)

(i) No. of Seminars/Conferences/ Workshops/Symposia organized by the IQAC

Total Nos. International National State Institution Level

(ii) Themes

Institutional workshops:

1. Workshop on development of beaded jewellery
2. Workshop on garment development for the Handloom fashion show 'Kriti 2013' sponsored by DC (Handlooms)

2.14 Significant Activities and contributions made by IQAC

1. Launching of AUTO CAD course for students and industry personnel
2. Craft visit organised for the students to Jaipur and Sanganer to understand the regional crafts
3. Acknowledgement of Handloom expert for development of hand woven samples in the institute
4. A Handloom Fashion show organised by the institute to promote handlooms of India at Delhi Haat which was sponsored by DC (Handlooms), Ministry of Textiles
5. Exhibition 'Prastuti 2013-14' was organised for the display of product development by the B.Des. Lifestyle Accessories and Fashion Communication which was judged by industry persons

2.15 Plan of Action by IQAC/Outcome

The plan of action chalked out by the IQAC in the beginning of the year towards quality enhancement and the outcome achieved by the end of the year *

| Plan of Action | Achievements |
|--|--|
| To arrange educational visits and trainings | <p>Various industrial and education visits were organised during the Academic year to help aid in the practical understanding of the students e.g.</p> <p>Visit to Museums, dyeing and printing mills, designer studio and export houses</p> <p>Visits to national and international fairs held in Delhi-NCR</p> |
| To help building inter personal relationships among the students | Organised Festive celebrations and orientation and other cultural activities for the students |
| To develop student-centred curriculum | Review and development of student-centred curriculum which included hands on workshop and expert lectures on various subjects |

* Attach the Academic Calendar of the year as Annexure.

2.15 Whether the AQAR was placed in statutory body Yes No

Management Syndicate Any other body

Provide the details of the action taken

Part – B

Criterion – I

1. Curricular Aspects

1.1 Details about Academic Programmes

| Level of the Programme | Number of existing Programmes | Number of programmes added during the year | Number of self-financing programmes | Number of value added / Career Oriented programmes |
|------------------------|-------------------------------|--|-------------------------------------|--|
| PhD | - | - | - | - |
| PG | - | - | - | - |
| UG | 01 | - | 01 | - |
| PG Diploma | 02 | - | 02 | - |
| Advanced Diploma | - | - | - | - |
| Diploma | - | - | - | - |
| Certificate | - | - | - | - |
| Others | - | - | - | - |
| Total | 03 | - | 03 | 0 |
| Interdisciplinary | - | - | - | - |
| Innovative | - | - | - | - |

- 1.2 (i) Flexibility of the Curriculum: CBCS/Core/Elective option / Open options - Core
(ii) Pattern of programmes:

| Pattern | Number of programmes |
|-----------|----------------------|
| Semester | 6 |
| Trimester | - |
| Annual | - |

1.3 Feedback from stakeholders* Alumni Parents Employers Students
(On all aspects)

Mode of feedback : Online Manual Co-operating schools (for PEI)

**Please provide an analysis of the feedback in the Annexure*

1.4 Whether there is any revision/update of regulation or syllabi, if yes, mention their salient aspects.

As the institute is affiliated to SNDT Women's University, Mumbai, the Ad-Hoc Board of Studies held Academic Council meeting and workshop to review syllabus and the required changes were incorporated:

- Addition of advanced computer software 'TukaCAD' for pattern and marker making in semester VI in B.Design Fashion Design
- Changes in the format of curriculum to make it more comprehensive and learner-centred

1.5 Any new Department/Centre introduced during the year. If yes, give details.

-

Criterion – II

2. Teaching, Learning and Evaluation

| | | | | | |
|------------------------------------|-------|------------------|----------------------|------------|--------|
| 2.1 Total No. of permanent faculty | Total | Asst. Professors | Associate Professors | Professors | Others |
| | 13 | 13 | - | - | - |

2.2 No. of permanent faculty with Ph.D. 02

| | | | | | | | | | | |
|---|------------------|---|----------------------|---|------------|---|--------|---|-------|---|
| 2.3 No. of Faculty Positions Recruited (R) and Vacant (V) during the year | Asst. Professors | | Associate Professors | | Professors | | Others | | Total | |
| | R | V | R | V | R | V | R | V | R | V |
| | 2 | - | - | - | - | - | - | - | - | - |

2.4 No. of Guest and Visiting faculty and Temporary faculty 06 - -

2.5 Faculty participation in conferences and symposia:

| No. of Faculty | International level | National level | State level |
|------------------|---------------------|----------------|-------------|
| Attended | 1 | 1 | - |
| Presented papers | - | - | - |
| Resource Persons | - | - | - |

2.6 Innovative processes adopted by the institution in Teaching and Learning:

- Use of brain storming and mind mapping for the theme development for the design projects
- Face to face interaction and Student mentoring with the designers
- Addition of 15-Days training module for the students of B.Design Textile Design in collaboration with Northern India Textile Research Association (NITRA)
- Use of innovative techniques of Market survey for real-life teaching

2.7 Total No. of actual teaching days during this academic year 190

2.8 Examination/ Evaluation Reforms initiated by the Institution (for example: Open Book Examination, Bar Coding, Double Valuation, Photocopy, Online Multiple Choice Questions)

- As the college is affiliated to the SNDT Women’s University, Mumbai, examinations were conducted as per the directives of BOS in the respective programmes.

2.9 No. of faculty members involved in curriculum restructuring/revision/syllabus development as member of Board of Study/Faculty/Curriculum Development workshop

| | | | | |
|---|---|---|---|---|
| 1 | 1 | 1 | - | 1 |
|---|---|---|---|---|

2.10 Average percentage of attendance of students 73.48%

2.11 Course/Programme wise distribution of pass percentage : Year 2013-14

| Title of the Programme | Total no. of students appeared | Division | | | | |
|------------------------|--------------------------------|---------------|-------|-------|-------|--------|
| | | Distinction % | I % | II % | III % | Pass % |
| B. Design | 176 | 7.38 | 46.59 | 7.95 | | 61.93 |
| PG Diploma | 24 | 12.5 | 50 | 16.66 | | 79.16 |

2.12 How does IQAC Contribute/Monitor/Evaluate the Teaching & Learning processes :

The IQAC plays crucial role in the development of teaching and learning processes. For this, IQAC has taken the following efforts for students and faculty members.

- Motivating faculty members for using modern techniques of teaching using ICT
- Development of an academic calendar to convey the examination schedule, time table, extra co-curricular activities, results, holidays, vacation, etc. to the faculty, students and parents
- Academic feedback and evaluation by the students and peers
- The progress of students was evaluated through class tests, weekly assignments, juries etc. for all the academic projects

2.13 Initiatives undertaken towards faculty development

| <i>Faculty / Staff Development Programmes</i> | <i>Number of faculty benefitted</i> |
|--|-------------------------------------|
| Refresher courses | - |
| UGC – Faculty Improvement Programme | - |
| HRD programmes | - |
| Orientation programmes | 5 |
| Faculty exchange programme | - |
| Staff training conducted by the university | - |
| Staff training conducted by other institutions | 1 |
| Summer / Winter schools, Workshops, etc. | - |
| Others | |

2.14 Details of Administrative and Technical staff

| Category | Number of Permanent Employees | Number of Vacant Positions | Number of permanent positions filled during the Year | Number of positions filled temporarily |
|----------------------|-------------------------------|----------------------------|--|--|
| Administrative Staff | 08 | - | - | - |
| Technical Staff | 02 | - | - | - |

Criterion – III

3. Research, Consultancy and Extension

3.1 Initiatives of the IQAC in Sensitizing/Promoting Research Climate in the institution

| |
|---|
| - |
|---|

3.2 Details regarding major projects

| | Completed | Ongoing | Sanctioned | Submitted |
|---------------------|-----------|---------|------------|-----------|
| Number | - | - | - | - |
| Outlay in Rs. Lakhs | - | - | - | - |

3.3 Details regarding minor projects

| | Completed | Ongoing | Sanctioned | Submitted |
|---------------------|-----------|---------|------------|-----------|
| Number | - | - | - | - |
| Outlay in Rs. Lakhs | - | - | - | - |

3.4 Details on research publications

| | International | National | Others |
|--------------------------|---------------|----------|--------|
| Peer Review Journals | - | - | - |
| Non-Peer Review Journals | - | - | - |
| e-Journals | - | - | - |
| Conference proceedings | - | - | - |

3.5 Details on Impact factor of publications:

Range Average h-index Nos. in SCOPUS

3.6 Research funds sanctioned and received from various funding agencies, industry and other organisations

| Nature of the Project | Duration Year | Name of the funding Agency | Total grant sanctioned | Received |
|--|---------------|----------------------------|------------------------|----------|
| Major projects | - | - | - | - |
| Minor Projects | - | - | - | - |
| Interdisciplinary Projects | - | - | - | - |
| Industry sponsored | - | - | - | - |
| Projects sponsored by the University/ College | - | - | - | - |
| Students research projects <i>(other than compulsory by the University)</i> | - | - | - | - |
| Any other(Specify) | - | - | - | - |
| Total | - | - | - | - |

| |
|--|
| |
|--|

3.7 No. of books published i) With ISBN No. Chapters in Edited Books

ii) Without ISBN No.

3.8 No. of University Departments receiving funds from

UGC-SAP CAS DST-FIST
DPE DBT Scheme/funds

3.9 For colleges
Autonomy CPE DBT Star Scheme
INSPIRE CE Any Other (specify)

3.10 Revenue generated through consultancy

3.11 No. of conferences organized by the Institution

| Level | International | National | State | University | College |
|---------------------|---------------|----------|-------|------------|---------|
| Number | - | - | - | - | - |
| Sponsoring agencies | - | - | - | - | - |

3.12 No. of faculty served as experts, chairpersons or resource persons

3.13 No. of collaborations International National Any other

3.14 No. of linkages created during this year

3.15 Total budget for research for current year in lakhs :

From Funding agency From Management of University/College

Total

3.16 No. of patents received this year

| Type of Patent | | Number |
|----------------|---------|--------|
| National | Applied | - |
| | Granted | - |
| International | Applied | - |
| | Granted | - |
| Commercialised | Applied | - |
| | Granted | - |

3.17 No. of research awards/ recognitions received by faculty and research fellows
Of the institute in the year

| Total | International | National | State | University | Dist | College |
|-------|---------------|----------|-------|------------|------|---------|
| - | - | - | - | - | - | - |

3.18 No. of faculty from the Institution who are Ph. D. Guides and students registered under them

3.19 No. of Ph.D. awarded by faculty from the Institution

3.20 No. of Research scholars receiving the Fellowships (Newly enrolled + existing ones)

JRF SRF Project Fellows Any other

3.21 No. of students Participated in NSS events:

University level State level

National level International level

3.22 No. of students participated in NCC events:

University level State level

National level International level

3.23 No. of Awards won in NSS:

University level State level

National level International level

3.24 No. of Awards won in NCC:

University level State level

National level International level

3.25 No. of Extension activities organized

University forum College forum
NCC NSS Any other

3.26 Major Activities during the year in the sphere of extension activities and Institutional Social Responsibility

NA

Criterion – IV

4. Infrastructure and Learning Resources

4.1 Details of increase in infrastructure facilities:

| Facilities | Existing | Newly created | Source of Fund | Total |
|---|-----------------|---------------|----------------|-----------------|
| Campus area | 4024.44 sq. Mt. | - | Self financed | 4024.44 sq. Mt. |
| Class rooms | 05 | - | Self financed | 05 |
| Laboratories | 06 | - | Self financed | 06 |
| Seminar Halls | 01 | - | Self financed | 01 |
| No. of important equipments purchased (\geq 1-0 lakh) during the current year. | - | 05 | Self financed | 05 |
| Value of the equipment purchased during the year (Rs. in Lakhs) | - | - | Self financed | - |
| Others | | | Self financed | |

4.2 Computerization of administration and library

Use of soft ware for attendance records, marks filling and admit cards for examinations – SARAL soft ware

Admission management through soft ware – E-savidha soft ware

4.3 Library services:

| | Existing | | Newly added | | Total | |
|-----------------------------------|----------|----------|-------------|--------|-------|----------|
| | No. | Value | No. | Value | No. | Value |
| Text Books | 398 | 3,56,522 | 48 | 75,346 | 446 | 4,31,868 |
| Reference Books | - | - | - | - | - | - |
| e-Books | - | - | - | - | - | - |
| Journals | 35 | 39,974 | 04 | 2,112 | 39 | 42,036 |
| e-Journals | - | - | - | - | - | - |
| Digital Database | 01 | 20,000 | - | - | - | 20,000 |
| CD & Video | 29 | | - | - | - | |
| Others (specify) Encyclopaedia | 05 | 7,536 | - | - | 05 | 7,536 |

4.4 Technology up gradation (overall)

| | Total Computers | Computer Labs | Internet | Browsing Centres | Computer Centres | Office | Departments | Others |
|----------|-----------------|---------------|----------|------------------|------------------|--------|-------------|--------|
| Existing | 69 | 35 | 03 | - | 02 | 10 | 22 | - |
| Added | - | - | - | - | - | - | - | - |
| Total | 69 | 35 | 03 | - | 02 | 10 | 22 | - |

4.5 Computer, Internet access, training to teachers and students and any other programme for technology upgradation (Networking, e-Governance etc.)

| |
|--|
| <input type="checkbox"/> The computer with internet access is provided to all the faculties in their departments and to non-teaching staff in the office. <input type="checkbox"/> All the faculties deliver their lecture using power point presentations and students also present their projects using computers and projectors. <input type="checkbox"/> The conference room is well equipped with computer, LCD projector and all the accessories required for various kinds of presentation. <input type="checkbox"/> The entire office work is executed using the computer and all the records are well maintained. <input type="checkbox"/> Free of cost computer facility with internet access is made available to the college students. |
|--|

4.6 Amount spent on maintenance in lakhs :

| | |
|--|--------------------|
| i) ICT | 3,47,000 |
| ii) Campus Infrastructure and facilities | 47,77,000 |
| iii) Equipments | 3,31,000 |
| iv) Others | 55,03,000 |
| Total : | 1,09,58,000 |

Criterion – V

5. Student Support and Progression

5.1 Contribution of IQAC in enhancing awareness about Student Support Services

- Mentoring of weaker students and arrangement of extra classes
- Arranging career counselling sessions for the graduating students
- Redressal system for the students' grievances

5.2 Efforts made by the institution for tracking the progression

- Arranged various educational and industrial visits
- Computer with internet access made available to all, free of cost.

5.3 (a) Total Number of students

| UG | PG | Ph. D. | Others |
|-----|----|--------|--------|
| 189 | 30 | - | - |

(b) No. of students outside the state

(c) No. of international students

| | | | | | |
|-----|----|---|-------|-----|------|
| Men | No | % | Women | No | % |
| | - | - | | 219 | 100% |

| Last Year | | | | | | This Year | | | | | |
|-----------|----|----|-----|-----------------------|-------|-----------|----|----|-----|-----------------------|-------|
| General | SC | ST | OBC | Physically Challenged | Total | General | SC | ST | OBC | Physically Challenged | Total |
| 125 | 4 | - | 20 | - | 149 | 62 | 01 | | 07 | - | 70 |

Demand ratio 1: 2.85

Dropout % 6.84%

5.4 Details of student support mechanism for coaching for competitive examinations (If any)

| |
|--|
| <input type="checkbox"/> Avenues of employment <input type="checkbox"/> Interview techniques and Career based counselling |
|--|

No. of students beneficiaries

03

5.5 No. of students qualified in these examinations

| | | | | | | | |
|-------------|---|-----------|---|------|---|--------|---|
| NET | - | SET/SLET | - | GATE | - | CAT | - |
| IAS/IPS etc | - | State PSC | - | UPSC | - | Others | - |

5.6 Details of student counselling and career guidance

| |
|---|
| Held institutional career counselling session for the graduating year students by experts |
|---|

No. of students benefitted

03

5.7 Details of campus placement

| <i>On campus</i> | | | <i>Off Campus</i> |
|---------------------------------|---------------------------------|---------------------------|---------------------------|
| Number of Organizations Visited | Number of Students Participated | Number of Students Placed | Number of Students Placed |
| 04 | 15 | 04 | 30 |

5.8 Details of gender sensitization programmes

Students volunteered for an awareness campaign for AIDS organised by Fortis Hospital, NOIDA

5.9 Students Activities

5.9.1 No. of students participated in Sports, Games and other events

State/ University level National level International level

No. of students participated in cultural events

State/ University level National level International level

5.9.2 No. of medals /awards won by students in Sports, Games and other events

Sports : State/ University level National level International level

Cultural: State/ University level National level International level

5.10 Scholarships and Financial Support

| | Number of students | Amount |
|--|--------------------|----------|
| Financial support from institution | 11 | 1,38,500 |
| Financial support from government | - | - |
| Financial support from other sources | - | - |
| Number of students who received International/ National recognitions | - | - |

5.11 Student organised / initiatives

Fairs : State/ University level National level International level

Exhibition: State/ University level National level International level

5.12 No. of social initiatives undertaken by the students

5.13 Major grievances of students (if any) redressed: _____

Criterion – VI

6. Governance, Leadership and Management

6.1 State the Vision and Mission of the institution

VISION

To emerge as a top design institute with distinctive yet complementary location and to be recognised as a leader in defining design education. By employing innovation in all areas, Satyam Fashion Institute provides superior education, talented and dedicated faculty and staff, leading edge technology, advanced learning resources and comprehensive support system. We aim to foster holistic development of women by imparting quality education with requisite skills and training.

MISSION

Satyam Fashion Institute exists to empower women through education by preparing talented students for professional careers, emphasizing learning through individual attention in a positively oriented university environment. The institute believes in nurturing a self-sustainable environment in the design industry for women from all segments of society and create a 'Centre of Excellence'. We aspire to achieve overall advancement in the country by making Indian women self-reliant and independent through developing entrepreneurial skills.

6.2 Does the Institution has a Management Information System

1 Tools in Administration

- a Use of TALLY for accounting
- b Daily rough cash book, personally entered and checked by Account Officer
- c Pre-planned administrative feedback meetings monthly with the Principal
- d IQAC meetings with Principal and management for feedback and decision making
- e Periodic meetings of various academic cells and decision making therein
- f Departmental meetings on syllabus completion, review of lesson plans and correction feedback

2 Student records:

- a Daily day-end reports on admission status
- b Periodic Parent and alumni meetings for feedbacks
- c SARAL software used for maintaining students' record of fees, fines and attendance

d Monthly attendance record and feedback of defaulter students in the departments

4 Evaluation and examination procedures:

a Existence of full-fledged examination cell and updated maintenance of concerned records

b Periodic meetings of examination cell with the principal

c In-house and University central assessment program for feedback on evaluation

d Remedial classes for weaker students

e E-savidha portal used for generation of admit cards, question papers and OMR sheets

6.3 Quality improvement strategies adopted by the institution for each of the following:

6.3.1 Curriculum Development

- Participating in the BOS bodies in curriculum development and review committee etc.
- Feedbacks on curriculum development

6.3.2 Teaching and Learning

- Submitting and following lesson plans to the principal
- Preparing academic calendar
- Using mixed methodology of teaching – Oral, Visual and Hands –on exercise
- Conducting unit tests, group discussions and home assignments etc.
- Conducting preliminary examinations
- Exposing students for outdoor learning through educational visits

6.3.3 Examination and Evaluation

- Notification of examination schedule by the examination cell which includes date of submission of assignments, date-sheet, jury details, mid term examination
- Question banks are given to students for theory subjects
- Extra classes for syllabus completion
- Small units tests, revision quiz after completion of each topic in the class

6.3.4 Research and Development

- Motivating faculties to take research projects and guiding them for improving API through participation in conferences and through publishing of articles, books and research work
- Supporting teachers with study leaves, allowances etc.

6.3.5 Library, ICT and physical infrastructure / instrumentation

- The institute has a good personal campus and in-house hostel facilities with all amenities.
- All the laboratories and workshops are well equipped with latest technologies.
- There is 24x7 wifi connectivity in the campus.
- Good infrastructure for ICT in the campus
- Transportation facilities available for the day-scholars
- Conveyance facilities for faculties and students for the educational visits

6.3.6 Human Resource Management

- Mentoring of weaker students and arrangement of extra classes
- Arranging career counselling sessions for the graduating students
- Redressal system for the students' grievances
- Meetings with alumni, industry stakeholders

6.3.7 Faculty and Staff recruitment

- The recruitment of the faculty and non-teaching staff is done on the basis of type of post created, strictly by following the rules and regulations laid down by the institute.

6.3.8 Industry Interaction / Collaboration

- Satyam Fashion Institute (SFI) with a wide recognition in the industry has marked its name by grooming the young minds to a skilled design professional.
- The Institute also has developed linkages with Ministry of Textiles and DC (Handlooms) to hold industry specific shows.
- The institute is located in NOIDA which is emerging as the hub of the apparel exporters in Delhi NCR comprising of over 1000 apparel units and the institute has developed valuable linkages with renowned designers and export houses in India.

6.3.9 Admission of Students

- The admission cell of the institute holds counselling session for the prospective students and also guides for the choice of specialization in their graduation.

6.4 Welfare schemes for

| | |
|---------------------------------|---|
| Teaching and non teaching staff | <ol style="list-style-type: none">1. Assistance to avail loan2. Provision of uniforms for Class IV staff3. Periodic social gathering of teaching and non-teaching staff4. Providing gifts on festivals5. First-aid facilities in the campus6. Provision of RO water in the campus7. Provision of study leave, medical leave and maternity/ paternity leaves8. Conveyance for the official work |
| Students | <ol style="list-style-type: none">1. Celebrations on the festivals2. Distribution of sweets and gifts in festivals3. First-aid facilities in the campus4. Provision of conveyance in case of emergency5. Arrangement of conveyance for educational visits and excursions6. Cash prize for the Best Academic Performance7. Regular sports and extra-curricular activities |

6.5 Total corpus fund generated

6.6 Whether annual financial audit has been done Yes No

6.7 Whether Academic and Administrative Audit (AAA) has been done?

| Audit Type | External | | Internal | |
|----------------|----------|-------------------------------|----------|-----------|
| | Yes/No | Agency | Yes/No | Authority |
| Academic | Yes | Preeti Goel – an educator | Yes | Principal |
| Administrative | Yes | D.P. Singh – an administrator | Yes | IQAC |

6.8 Does the University/ Autonomous College declare results within 30 days?

For UG Programmes Yes No

For PG Programmes Yes No

6.9 What efforts are made by the University/ Autonomous College for Examination Reforms?

The institute is implementing the examination system as directed by the affiliating university proactively. The university is conducting examination at various nominated centres and the questions papers are sent to the centres 15 minutes from the commencement of the exam.

6.10 What efforts are made by the University to promote autonomy in the affiliated/constituent colleges?

6.11 Activities and support from the Alumni Association

The past students of the college working in diverse fields and having key positions in the society are the members of alumni association. Regular interaction is held with the alumni for suggestions and feedback for the betterment of the institute.

6.12 Activities and support from the Parent – Teacher Association

- Regular interaction and meeting with the parents helps in ensuring the quality of education system in the institute.
- Counselling sessions with the parents in case of weaker students as a remedial action as well as for the personal problems
- Participation of the parents in the extra-curricular activities of the students

6.13 Development programmes for support staff

1. Assistance to avail loan
2. Provision of uniforms for Class IV staff
3. Periodic social gathering of teaching and non-teaching staff
4. Providing gifts on festivals
5. First-aid facilities in the campus
6. Provision of RO water in the campus
7. Advance payment in case of emergency
8. Provision of study leave, medical leave and maternity/ paternity leaves

6.14 Initiatives taken by the institution to make the campus eco-friendly

- The college has covered open land in the campus with mini gardens, having lush of plants and grass.
- Segregation of solid waste in the campus in bio degradable and non-biodegradable.
- Installation of proper drainage system in the campus

Criterion – VII

7. Innovations and Best Practices

- 7.1 Innovations introduced during this academic year which have created a positive impact on the functioning of the institution. Give details.

Remedial classes for the weaker students have created a positive impact on the overall performance of the students

Use of mixed methodology for the students like brain storming, negative brain storming, mind mapping and hands-on tutorials

- 7.2 Provide the Action Taken Report (ATR) based on the plan of action decided upon at the beginning of the year

| Agenda | Action |
|---|---|
| Development of student-centred curriculum | Review and development of student-centred curriculum which included hands on workshop and expert lectures on various subjects |
| Work for the holistic development of the students | Organised a 3-day workshop on Meditation and Well-being to help students in stress and time management Organised a lecture on Personality Development during the Orientation Programme of the students |
| Educational visits and trainings | Various industrial and education visits were organised during the Academic year to help aid in the practical understanding of the students |
| state of art facilities for teaching methods | Installation of high end soft wares and technical equipment for the Auto CAD and computer labs |

7.3 Give two Best Practices of the institution (*please see the format in the NAAC Self-study Manuals*)

- Mixed Methodology for teaching
- Brain storming and reverse brain storming, mind mapping
- Qualitative analysis in the field of design
- Rubrics used for design evaluation

****Provide the details in annexure (annexure need to be numbered as i, ii,iii)***

7.4 Contribution to environmental awareness / protection

- Awareness among the students of B. Des. Lifestyle Accessories on waste paper management

7.5 Whether environmental audit was conducted? Yes No

7.6 Any other relevant information the institution wishes to add. (for example SWOT Analysis)

VAULES imbibed by the institute:

- Being a student centred institute
- Providing an exceptional education and life-changing experience for the students
- Growing while continually improving
- Being innovative and result oriented
- Promoting a cooperative team spirit and positive 'CAN DO' attitude

8. Plans of institution for next year

- To launch certificate programme in interior design for expanding the portfolio of the institute
- To conduct personality development and grooming sessions for the graduating students
- To start an institutional beauty and personality pageant for the motivation of new students

Name _____

Name _____

Signature of the Coordinator, IQAC

Signature of the Chairperson, IQAC

Annexure I

Abbreviations:

| | | |
|------|---|--|
| CAS | - | Career Advanced Scheme |
| CAT | - | Common Admission Test |
| CBCS | - | Choice Based Credit System |
| CE | - | Centre for Excellence |
| COP | - | Career Oriented Programme |
| CPE | - | College with Potential for Excellence |
| DPE | - | Department with Potential for Excellence |
| GATE | - | Graduate Aptitude Test |
| NET | - | National Eligibility Test |
| PEI | - | Physical Education Institution |
| SAP | - | Special Assistance Programme |
| SF | - | Self Financing |
| SLET | - | State Level Eligibility Test |
| TEI | - | Teacher Education Institution |
| UPE | - | University with Potential Excellence |
| UPSC | - | Union Public Service Commission |
